

HIMACHAL PRADESH
PUBLIC SERVICE COMMISSION.

Dated Shimla-171002, the 3rd Nov.,2014

'TENDER NOTICE

Sealed tenders for running the canteen in the office of H.P. Public Service Commission, Nigam Vihar, Shimla-171002, are invited for the items at Annexure-A so as to reach this office on or before 10-11-2014 upto 11.30 A.M. The tenders will be opened on 10-11-2014 at 12.00 Noon in the presence of the tenderers or their representative, if any.

TERMS AND CONDITIONS FOR RUNNING THE CANTEEN IN THE OFFICE OF H.P. PUBLIC SERVICE COMMISSION, NIGAM VIHAR, SHIMLA-171002.

1. The tender shall be accompanied by earnest money of Rs.1,000/- (Rupees One thousand) only in the shape of Demand Draft (refundable) or cash receipt as the case may be, payable at Shimla branch of any Nationalized Bank in favour of the Secretary, H.P. Public Service Commission, Nigam Vihar, Shimla-171002. The amount can also be deposited in cash with the cashier of this office upto 11.30 A.M. on 10-11-2014. The tenders without earnest money will not be accepted.
2. On being given the permission in writing to run the canteen of this Commission, the successful contractor would be required to deposit a security of Rs.5,000/- (Rupees Five thousand) only by an FDR pledged to the Secretary, H.P. Public Service Commission.
3. The security so deposited by the contractor will be refunded immediately on the termination of the contract.
4. The canteen will be contracted for an initial period of one year, but continuation of the contract will be reviewed after every three months keeping in view the performance of the contractor and if found unsatisfactory, can be cancelled unilaterally by the Secretary, H.P. Public Service Commission. However, the same can be extended / renewed further at the discretion of the undersigned on service being found satisfactory or mutual agreement during the period of contract.
5. The contractor will pay monthly rent of the accommodation @ Rs.300/- (Rupees Three hundred) only per month subject to the final assessment by the HPPWD Deptt.
6. The contractor will observe all safety measures prescribed by the Government / Commission from time to time.
7. Items like snacks etc. will be supplied by the contractor as approved by the office of the Commission from time to time in respect of quantity and quality and prices of each item. The rate list will have to be displayed at a prominent place in the canteen.
8. The contractor will arrange own LPG connection(s), crockery, utensils and cooking equipments, furniture etc. to run the canteen.
9. The Commission is particular about hygienic conditions and cleanliness of the canteen which will have to be maintained by the Contractor to the satisfaction of the Commission.
10. Offers from person having experience in the line / field will be given preference. The intending contractor, May also therefore, submit the details of their past and present experience of running / having run canteen and restaurants / dhaba etc., if any.
11. The interested contractors are required to submit their rates / offers in respect of items mentioned in Annexure "A".
12. The canteen contractor will have to open the canteen on holidays also.
13. The crockery used should be of good quality, neat and clean.
14. The contract will be non-transferable.
15. The decision of the Secretary, H.P. Public Service Commission in awarding the canteen contract will be final.
16. The contract can be terminated by serving one months notice in writing by either of the party, on the other party.
17. In case of default / violation of any of the conditions of the contract the Secretary, H.P. Public Service Commission may forfeit the security deposit of the canteen contractor.
18. The successful contractor will be required to execute an agreement with the Secretary, H.P. Public Service Commission, before taking over the possession of the canteen premises, to abide by the terms and conditions stated therein.
19. All disputes shall be within the jurisdiction of the Courts at Shimla.

Sd/-
Secretary,
H.P. Public Service Commission.

Sl. No.	Particulars of Items.
1	Tea Per Cup Ordinary.
2	Tea Per Cup Green Label.
3	Coffee per cup
4	Pakora per Kg.
5	Cheese Pakora per Kg.
6	Burfi Per Kg..
7	Gulab Jamun per piece
8	Rasgula per piece.
9	Samosa per piece.
10	Lunch full plate of rice with vegetable and Dal & two Chpatis
11	Lunch half plate of rice with vegetable and Dal.
12	Parantha
13	Vegetable per plate.
14	Dal per plate.
15	Chapatti.
16	Basen Burfi per Kg.
17	Bread Pakora per piece.
18	Butter slices 2 pieces.
19	Simple Bread slice per piece.
20	Jam slices 2 pieces.
21	Mutter per Kg.
22	Dal Semia per Kg.
23	Biscuit cream chocolate per Packet.
24	Biscuit Coconut per Packet.
25	Cold Drinks / Juice per bottle.
26	Chana Bhatura