

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION
HIMACHAL PRADESH ADMINISTRATIVE SERVICES
COMBINED COMPETITIVE (MAIN) WRITTEN EXAMINATION-2012
(Only for those who have qualified HPAS (Prel.) Examination-2012)

Roll Number: _____

(Roll No. of HPAS Preliminary Examination-2012).

1. Applicant's Name in full: _____

2. Father's Name in full: _____

3. Mother's Name in full: _____

4. Date of Birth (Both in figures & words): _____

5. Are you seeking relaxation of upper age: _____

(if yes, give reasons)

6. (i) Are you in the employment of H.P. Govt. / Public sector corporations/ Autonomous bodies (including the H.P. High Court and Courts subordinate thereto)

(ii) If yes please mention date of joining the post and present post held with name of the organization. _____

7. i) Sex (Male/ Female): _____

ii) Category : _____

8. Phone No. _____ Mob. No. _____ E-mail: _____

9. Address for Correspondence: .

Pincode: _____

10. Permanent Address:

(Place of residence, Post Office/ Police station, District & State)

Pincode: _____

11. Give particulars of all Examinations passed (Attach proof):

Examination or degree	Class or division obtained	Percentage of marks obtained	Year	Subjects taken	Name of University/ Board

Paste your latest
passport size
photograph

12. Mention below the **two optional subjects** you wish to choose for the HAS Combined Competitive (Main) Written / Narrative Examination-2012.

i) _____

ii) _____

13. Have you ever been dismissed, removed or compulsorily retired from service (if so give detail).

14. Have you ever been debarred or disqualified by any Public Service Commission from appearing at its Examination/ selection (if yes, give details) _____

15. Have you ever been arrested/ prosecuted or convicted by a court of law (if so, give details).

16. Mention below the particulars of the places where you have resided for more than a year during the preceding five years.

Sr. No.	Place of Residence with Complete Address	Police Station/ Distt. & State	Period of Stay	
			From....	To

17. Name and Complete Address (For Correspondence purpose) and Telephone Numbers of two respectable persons unconnected with the candidate.

1. _____

**INSTRUCTIONS TO CANDIDATES AS TO HOW TO APPLY FOR THE H.P.A.S. (MAIN)
WRITTEN EXAMINATION-2012**

1. The candidates are required to visit at <http://www.hp.gov.in/hppsc> and down load the application format
2. The detail of examination fee to be paid by the candidates is given below:-
 - a) **General category**
(including General Physically disabled, i.e. Orthopedically disabled, Deaf & Dumb, Hearing impaired/ W.F.F. of H.P./ Ex-Servicemen relieved from Defence Services on their own Request before completion of normal tenure and candidates of other states (including reserved category candidates of other states) **Rs. 400/-**
 - b) **S.C. / S.T. & OBC of H.P.**
(including S.C. / S.T./ O.B.C. Ex-Servicemen of H.P relieved from Defence Services on their own requests before completion of normal tenure) **Rs. 100/-**
 - c) **Ex-Servicemen of H.P. (Ex-Servicemen, who are relieved from Defence Services after completion of normal tenure) / Blind of H.P./ Visually Impaired of H.P.** **No Fee**
 - d) Fees once paid will not be refunded.
 - e) Demand draft for examination fee may be prepared in favour of **Secretary, H.P.Public Service Commission, Nigam Vihar, Shimla-171002**, payable at Shimla
3. Paste your recent passport size photograph, duly signed by you on the space provided in the Application Form and send the same (along with bank draft) by Registered / Speed Post on or before **27/11/2013** to **“The Secretary, H.P.Public Service Commission, Nigam Vihar, Shimla-171002”**.The Application, complete in all respects can also be deposited in the office of H.P. Public Service Commission, in person.
4. In service candidates are required to furnish No Objection certificate from the respective employer. No such candidates who are employees of the Govt. shall be interviewed unless he / she brings N.O.C. from the concerned employer.
5. **Candidates of reserved categories of states other than H.P. shall be considered as General Category candidate provided they have deposited requisite fee as prescribed to General Category candidates i.e. Rs.400/-**
6. Attested Copies of following documents are required to be attached with the application form:-
 - a) Matriculation certificate or its equivalent showing the date of birth.
 - b) Degree/ Detailed marks certificate(s) of essential educational qualification.
 - c) S.C./ S.T./ OBC/ WFF certificates must be on parental lineage on the proforma prescribed by the Government and issued by the competent authority of the concerned area of Himachal Pradesh.
 - d) The candidates belonging to Ex-Servicemen category must submit Copy of their discharge/ release certificate from the concerned competent authority.

7. SCHEME OF EXAMINATION

RULES RELATING TO THE SUBJECTS AND STANDARDS OF THE COMPETITIVE EXAMINATION OF CANDIDATES FOR THE POST OF HIMACHAL PRADESH ADMINISTRATIVE SERVICE

1. (1) The examination shall include compulsory and optional subjects and every candidate shall take all the compulsory subjects and two of the optional subjects.

(2) A candidate shall specify in his application form the optional subjects he desires to take, but may intimate any change of intention to the Secretary, Himachal Pradesh Public Service Commission not later than the date prescribed for the receipt of Application.
2. A candidate shall answer the papers:
 - (i) Urdu in Persian Script;
 - (ii) Hindi and Sanskrit Devnagari Script;
 - (iii) English and English Literature in English;
 - (iv) Other subjects in English or Hindi at the option of the candidate.

Provided that the total number of candidates to be called for viva-voce on the basis of written examination, shall not exceed three (3) times the number of vacancies notified for recruitment through that examination.

Provided further that in case there is tie between or amongst the candidates on account of having obtained equal minimum qualifying marks on the basis of written examination, all such candidates obtaining equal minimum marks shall be called for the viva-voce test.

3. The compulsory and optional subjects and maximum marks fixed for each Subject shall be as shown in the statement below:-

COMPULSORY SUBJECTS		
S.No.	Compulsory Papers	Maximum Marks
1.	English	100
2.	Hindi	100
3.	Essay	100
4.	General Studies	150
OPTIONAL PAPERS (TWO)		
5.	1 st Optional Paper-I	150
6.	1 st Optional Paper-II	150
7.	2 nd Optional Paper-I	150
8.	2 nd Optional Paper-II	150
9.	Viva-Voce	150

Note:- No candidate shall be considered to have qualified the written examination unless he obtains atleast 40% marks in Hindi and English(Compulsory Papers) and 45% marks in the aggregate. The marks obtained in English and Hindi (Compulsory Papers) will not be counted for the purpose of ranking though it would be necessary for the candidates to secure minimum 40% marks in each of these papers to qualify.

SUBJECT NAME & CODES OF OPTION SUBJECTS

Code No.	Name of the subject
01	Agriculture
02	Animal Husbandry
03	Anthropology
04	Botany
05	Chemistry
06	Civil Engineering
07	Commerce & Accountancy
08	Economics
09	Electrical Engineering
10	English Literature
11	Geography
12	Geology
13	Hindi Literature
14	History
15	Law
16	Mathematics
17	Mechanical Engineering
18	Philosophy
19	Physics
20	Political science
21	Psychology
22	Public Administration
23	Sanskrit
24	Sociology
25	Statistics
26	Urdu
27	Zoology
28	Management
29	Forestry
30	Horticulture
31	Medical Science

Note:-

- (I) Candidates will not be allowed to offer the following Combination of subjects:-
- (a) Mathematics and Statistics,
 - (b) Of the Engineering subjects, viz, Mechanical Engineering, Electrical Engineering and Civil Engineering, not more than one subject;
 - (c) Of language subjects, viz, Hindi, Sanskrit, Urdu and English Literature, not more than one subject;
 - (d) Agriculture, AND Animal Husbandry and Veterinary Science;
 - (e) Political Science, International Relations AND Public Administration;
 - (f) Commerce and Accountancy AND Management;
 - (g) Sociology and Anthropology.
 - (h) Management AND Public Administration.
 - (i) Horticulture AND Forestry.
 - (j) Horticulture, Agriculture AND Animal Husbandry & Veterinary Science.
 - (k) Forestry, Agriculture AND Animal Husbandry & Veterinary Science.
- (ii) The standards and contents of papers in general, shall be similar to those of the Degree level, e.g. B.A. or B.Sc. etc. Examination of a recognized Indian University.
- (iii) All papers shall be of three hours duration.
- (iv) Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in Himachal Pradesh shall be considered as desirable qualifications.
8. If a candidate's handwriting is not easily legible, a deduction may be made on this account from the total marks otherwise accruing to him/her.
9. Credit will be given for good English/Hindi including orderly, effective and exact expression combined with the economy of words, in all subjects of the examination and not only in subject which are specially devoted to English/Hindi.
10. The names of candidates who are called for viva-voce test shall be arranged in order of merit on the basis of aggregate marks obtained in the examination.
11. The candidate will be interviewed by the Commission who will have before them a record of his career. He will be asked questions on matters of general interest. The object of the interview is to assess the personal suitability of the candidate for the services or service for which he has applied to the Commission.
12. The test is intended to judge the mental caliber of candidates. In broad terms, this is really an assessment of not only his intellectual qualities but also social traits and his interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, care and logical exposition, balance of judgments, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

NOTE:- In the event of a tie, order of merit shall be determined in accordance with the highest marks secured in the viva-voce; should the marks in the viva-voce of the candidates who are in the tie be equal, then the order of merit shall be decided in accordance with the highest marks obtained by such candidates in the aggregate of the compulsory subjects.

13. ADMISSION / REJECTION OF APPLICATION

- i) Incomplete, defectively filled up and unsigned application forms will be rejected straightway and no subsequent correspondence will be entertained.
- ii) The candidates claiming reservation must submit valid certificates (proof) of concerned category in support of the claim. In case of invalid certificate, the application will be rejected. The category already claimed shall not be changed.

If you belong to OBC category, you are requested to produce OBC certificate, which should not be more than two years old at the time of last date fixed for receipt of applications and viva-voce, alongwith latest affidavit duly attested by the authority authorized under the Indian Oath Act stating that your status as OBC has not changed and you are not excluded from the category of OBC on account of being covered under creamy layer. Such certificate should be based on the lineage of parental family. You will not be allowed to appear in the Examination or viva-voce, if you fail to bring both these documents. No further time will be given for submission of these documents after the Examination/ viva-voce.

- iii) The S.C./ S.T. / O.B.C. / WFF candidates must possess such certificates(s) on lineage of parental families.

14. **OTHER CONDITIONS**

- i) The Commission will not be responsible for any delay in receipt of application, due to any reasons, whatsoever.
- ii) Disputes, if any, shall be subject to court jurisdiction at Shimla.
- iii) **It may be ensured by the candidates before submitting the applications that furnishing of false information and documents or suppression of any factual information in the application form would entail disqualification. If the fact that false information/document(s) has been furnished or that there has been suppression or any factual information in the application form come to the notice at any time during the service of person, the service would be liable to be terminated.**
- iv) **No columns should be left blank in the application form.**