

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION

(Instructions to Candidates for Himachal Pradesh Administrative Combined Competitive Examination-2018)

1. That you have been declared qualified in the Himachal Pradesh Administrative Services Combined Competitive Main Written Examination- 2018 conducted by the Public Service Commission w.e.f. 09.09.2019 to 15.09.2019(except 14.09.2019) Advertised by Advertisement No. 2/2019 dated 17.01.2019 and now Personality Test for the said Services will be held from 21.11.2019 to 29.11.2019 (Except 24.11.2019) in the office of the Himachal Pradesh Public Service Commission, Nigam Vihar Shimla 171002
2. That you should ensure your presence in the H.P. Public Service Commission on the day of Personality Test for verification of documents before appearing in the Personality Test at 8:30 AM.
3. The fact that you have been invited for Personality Test does not confer any right on you for selection against the post.
4. Please bring original certificates along with attested copies of the following documents with you:-
 - (i) Matriculation certificate or other equivalent certificate showing your date of birth and marks obtained by you.
 - (ii) Degree of B.A. / B.Sc. or equivalent examination.
 - (iii) Detailed marks certificate of B.A./B.Sc. or equivalent examination.
 - (iv) Degree(s) of other examination(s) / detailed marks certificate(s) passed by you (M.A. / M.Sc. /LL.B./ M. Com. / M. Phil./ Ph.D. etc.).
 - (v) No Objection Certificate from your present employer in case you are employed in Govt. / Semi Govt. Organization. Without N.O.C. you will not be allowed to appear before the interview board and no further time will be allowed to produce. N.O.C. No. Objection Certificate in respect of contractual employees is not required.
 - (vi) Scheduled Caste / Scheduled Tribe / Ex-Serviceman/WFF certificate be submitted on the prescribed form issued by the Competent Authority, if you belong to any of these categories. The candidates belonging to OBC category are required to submit latest OBC certificate at the time of Personality Test along with an affidavit, duly attested by the authority authorized under the Indian oath Act stating therein that his / her status has not been changed and he / she is not excluded from category of OBC on account of being covered under creamy layer. The S.C., S.T., &OBC certificates should be on parental basis.. The Ex-Serviceman candidates are also required to submit copy of their discharge certificate on the day of Personality Test. The Ex-Serviceman candidate must be released on or before **05.02.2020**.
 - (vii) Character certificate from Head of the Institution last attended.
 - (viii) Latest character certificate from a responsible officer (Gazetted Officer of Govt./Semi Govt. Organization).
5. You should download Attestation Form, through link provided in the Personality Test, Call Letter and bring it with you duly filled in all respects and also bring two passport size recent photographs duly attested by the same authority who attests your Attestation Form on the day of Personality Test.

6. You should also bring the original of all certificates / testimonials copies of which have been enclosed by you with your application form.
7. You should also download the **Option Form** through the link provided and bring it with you on the day of Personality Test duly completed in all respects.
8. Please bring call letter with you on the day of Personality Test.
9. Your admission to the Personality Test is purely provisional and subject to the verification of your eligibility as per rules / instructions.
10. Onus of proving that you are eligible for the post is on you only. If the date of notification/ declaration of result is not indicated in the certificate/ degree/ marks list, the date of issue of certificate/ degree/ marks list shall be deemed as date of acquiring essential qualification.
11. If you fails to produce any of the certificates mentioned above, which is necessary to determine your eligibility , you shall not be allowed to appear before the personality test board and no further time will be allowed to produce any document.
12. Besides, your eligibility will be subject to the conditions given in Advertisement No.2/2019, dated 17/01/2019.
13. The Personality Test will be held on the scheduled date even if the day is later on declared holiday by the Govt.
14. No T.A. / D.A. will be paid for appearing in this Personality Test. However, 30% discount is allowed by the HRTC in ordinary buses only for attending the personality Test as per communication received from HRTC and discount will be applicable for only three days i.e. one day before and after the evaluation for to & journey.

From		To		Conductor's Signature & Date	

NOTE:-You are advised to report in the Commission's office on scheduled date at 8.30 A.M. positively. If you fail to report on or before 9.00 A.M. you will be marked as absent.

(ii) NO ELECTRONIC GADGET / MOBILE PHONE / PENDRIVE/ BLUETOOTH ANY OTHER COMMUNICATION / ELECTRONIC DEVICE IS ALLOWED DURING THE EVALUATION. THEREFORE, THE CANDIDATE SHOULD ENSURE THAT THEY ARE NOT IN POSSESSION OF ANY KIND OF SUCH DEVICES BEFORE THEY ENTRE THE PREMISES.

Sd/-

(Rakhil Kahlon),IAS
Secretary
H.P.Public Service Commission

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION
HP ADMINISTRATIVE SERVICE COMBINED COMPETITIVE EXAMINATION, 2018.
FORM OF OPTION TO BE FILLED IN BY THE CANDIDATE

Roll Number: _____

I _____

Son/Daughter of Shri _____
a candidate for the Himachal Pradesh Administrative Service Combined Competitive Examination-2018, do hereby give my option / revised option, in order of preference for the posts / services mentioned hereunder (* indicate by writing words 1st , 2nd etc. opposite to the category concerned):-

Sr. No.	Name of posts / services to be filled in on the basis of HAS Examination - 2018.	Order of preference of candidate
1.	Himachal Pradesh Administrative Service (Class-I, Gazetted) in the Pay Band of ₹15600-39100+5400 Grade Pay (Gen.= 02, S.C. WFF of H.P.=01, OBC Ex-Serviceman of H.P.=01)	
2.	District Treasury Officer (Class-I, Gazetted) in the Pay Band of ₹ 15600-39100+5400 Grade Pay (Gen.=01, OBC of H.P.=01)	
3.	Tehsildar (Class-I, Gazetted) in the pay Band of ₹10300-34800+5000 Grade Pay (Gen. Ex-Serviceman of H.P.=02)	
4.	Block Development Officer (Class-I, Gazetted) in the Pay Band of ₹ 10300-34800+5000 Grade Pay (Gen.=05, S.C. of H.P.=01, S.T. of H.P.=01, &Physically Handicapped (HI)=01)	
5.	Excise Taxation Officer (Class-I, Gazetted) in the Pay Band of ₹ 10300-34800+5000 Grade Pay(Gen.=01, S.C. of H.P.=01)	
6.	Treasury Officer (Class-II, Gazetted) in the Pay Band of ₹10,300-34,800+5000 Grade Pay (Gen.06, S.T. of H.P. -01, &Gen. Ex-Serviceman of H.P.=01)	
7.	Assistant Registrar, Cooperative Societies (Class-II, Gazetted) in the Pay Band of ₹10300-34800+5000 Grade Pay (Gen.=01)	

Dated: _____

Signature of the candidate

Permanent Home Address: _____

Correspondence Address: _____

E.mail : _____

Mobile No: _____