

Recruitment Methods:

a) Selection to The Posts / Services on The Basis of Procedure Prescribed in The Respective Notified Rules / Regulations:

Selection to the following Posts / Services is done as per selection procedure mentioned in the respective notified rules / regulations by the Government of Himachal Pradesh:

- (i) The Himachal Pradesh Administrative Service and Allied posts / Services
- (ii) The Himachal Pradesh Judicial Service
- (iii) The Himachal Pradesh Forest Service (Assistant Conservator of Forest):
- (iv) Range Forest Officer
- (v) Naib - Tehsildar
- (vi) Himachal Pradesh Subordinate Allied Services / Posts (Class-III, Non - Gazetted)
- (vii) Himachal Pradesh Finance and Accounts Service
- (viii) Himachal Pradesh Subordinate Accounts Service (State Audit Department)
- (ix) Other categories of posts / Services for whom the selection procedures are prescribed in the concerned Recruitment and Promotion Rules shall be filled up accordingly.

b) Selection to Class I and II Posts / Services Where No Selection Procedure Has Been Prescribed in The Respective Notified Recruitment and Promotion Rules:

Selection to the Posts / Services where no selection procedure has been prescribed in the respective notified Recruitment and Promotion Rules is done as per Rules of Business of the Commission which prescribes the following selection procedure:

- (i) Where there are only few posts for filling up and ratio between the number of eligible candidates and the posts advertised is below thirteen, then all candidates shall directly be called for Personality Test except posts of Assistant Professor (College Cadre) where all the recruitment shall be made as per method prescribed in (ii) below.
- (ii) In all other cases the selection will be done by the Commission by subjecting the applicants to two types of written papers/tests to be conducted on the same day in two sessions, followed by a Personality Test in the following manner:

(a) **Paper-I**

A Computer Based Test (CBT) or Offline Screening Test of one hour duration having 100 marks consisting of objective type Multiple Choice Questions (MCQ) with negative marking for incorrect/ wrong answers as follows:

- | | | | |
|------|---|---|----|
| I. | General knowledge of Himachal Pradesh | = | 30 |
| | Marks | | |
| II. | General knowledge of National and International Affairs | = | 30 |
| | Marks | | |
| III. | Knowledge of Hindi language | = | 20 |
| | Marks | | |
| IV. | Knowledge of English language | = | 20 |
| | Marks | | |

(b) **Paper-II**

A descriptive Subject Aptitude Test (SAT) of three hours duration having 120 marks as per the syllabus to be decided by the Commission from time to time.

Based on the merit of Paper –I, the answer sheets of Paper –II of the candidates, 20 times of the total number of the vacancies to be filled up, shall be evaluated. No candidate securing zero or negative marks in Paper –I shall form part of the merit list.

- (iii) Written test is followed by a Personality Test. The Personality Test is of 30 marks and held in the Commission's office at Shimla. Minimum pass marks in Personality Test are 40% i.e. 12 marks for the candidates of general category and 30% i.e. 09 marks for the candidates of reserved categories.

c) **Recruitment to Class-III Posts:**

Selection to various Class-III posts falling under the preview of the Commission is made as per the rules / instructions of the Government which presently stipulates that the same shall be done on the basis of written examination / test (Computer Based Test / Offline Test) only. In all such cases selection is done by the Commission by subjecting the applicants to two types of papers having objective type Multiple Choice Questions (MCQ) with negative marking for incorrect/ wrong answers in the following manner:

Paper -I

A Computer Based Test (CBT) or Offline Screening Test of one hour duration having 100 marks as follows:

- | | | | |
|----|---------------------------------------|---|----|
| I. | General knowledge of Himachal Pradesh | = | 30 |
| | Marks | | |

- II. General knowledge of National and International Affairs= 30 Marks
- III. Knowledge of Hindi language = 20 Marks
- IV. Knowledge of English language = 20 Marks

This paper will be a qualifying paper only and candidates are required to obtain 35% pass marks in this paper.

Paper -II

A Subject Aptitude Test (SAT) of two hours duration having 100 marks as per the syllabus to be decided by the Commission from time to time.