

No. 04-75/84-PSC-
Himachal Pradesh
Public Service Commission.

Dated: Shimla-171 002, the 2nd February, 2013.

From

The Secretary,
H.P. Public Service Commission.

To

All the Heads of Departments in H.P. Govt.

Subject:-

Filling up of posts of Senior Assistants (Class-III) on secondment basis in Himachal Pradesh Public Service Commission.

Sir,

I am to say that ten posts of Senior Assistants in the pay band of ₹ 10300-34800- plus ₹ 4400/- Grade Pay + ₹1200/- Secretariat Pay are required to be filled up in this office on secondment basis from amongst the incumbents of this post working as Senior Assistant in identical pay scale from other H.P. Government Departments. I am, therefore, to request you to kindly circulate this amongst the staff in your Department and to forward the applications of eligible and desirous Senior Assistants working in the identical pay scale under your control, with complete bio-data and service particulars on the enclosed proforma including complete ACR dossiers by 23rd February, 2013. The period of secondment shall initially be for a period of one year which can be extended depending upon satisfactory performance. The applications without ACR dossiers shall not be considered. The applicants shall have to go through a selection process as this office deems fit to take before the applicant is taken on secondment basis.

I am further to say that while sending the applications of the officials that may please be certified that there is no vigilance case pending or contemplated against the officials who is applying and their integrity is not in doubt.

Yours faithfully,

Sd/-
Additional Secretary,
H.P. Public Service Commission.

BIO-DATA

Attested
copy of
Passport
Size
photograph

- 1) Name of the applicant : _____
- 2) Name of Father/ Husband : _____
- 3) Correspondence Address : _____

_____ Pincode _____
- 4) Date of birth : _____
- 5) Educational Qualifications : _____
(as per service record)
- 6) Whether belong to SC/ST/OBC/ : _____
Ex-servicemen.
- 7) Since when working as Senior : _____
Assistant in the pay band of
₹ 10300-34800-