

**HIMACHAL PRADESH PUBLIC SERVICE COMMISSION  
INSTRUCTIONS TO THE CANDIDATES  
(STATE ELIGIBILITY TEST)**

1. The candidate should reach the examination centre 30 minutes before the commencement of the test and bring the admission letter-cum-attendance sheets bearing scanned photograph with him/her. In case the admission letter-cum-attendance sheet is without scanned photograph or defaced one, he/she should paste his /her latest passport size photograph duly attested from the gazetted officer on the space provided in the letter.
2. The candidate will not be allowed to enter the examination hall / room 10 minutes after the commencement of test.
3. The candidate should write / encode the answer in the OMR answer sheets with black / blue ball point pen. All squares and rectangles in the OMR sheet should be filled in with black / blue ball point pen only whereas all circles should be encoded with ball point pen.
4. Scheme of test and syllabus of all the subjects of SET are available on the office website of the Commission
5. The candidate should bring his/her own ball pen for use in the test. The use of cellular phone / pager/calculator / or any electronic device are not allowed in the examination hall.
6. No. TA /DA will be paid for appearing in the test.
7. The question paper in Computer Science & Applications will be in English only. In case of any discrepancy found in English and Hindi version in any paper, the English version should be treated as correct and final.
8. A candidate who does not appear in Paper –I will not be allowed to appear in Paper-II and Paper III.
9. The candidate should ensure that his/her category code in the answer sheets is the same as has been claimed in the application form. No change in this regard will be accepted by the Commission at later stage in any circumstances.
10. Physically / Visually handicapped candidates who are not in a position to write in their own handwriting can avail the services of scribes by making prior request to the Commission at least one week before the test in writing.
11. No candidates shall be allowed to go outside the examination hall/room for any purpose without prior permission of the Centre Superintendent. Smoking and taking tea in the examination hall /room is also strictly prohibited.
12. CARBONLESS OMR ANSWER SHEETS will be provided by the Commission for Paper-I, II & III. Candidates are allowed to take away the duplicate OMR Sheet (i.e. candidate's copy of green color) and Test Booklets. **However, no candidate is allowed to take the Original OMR Sheet (Pink color) out of the Examination Hall.**
13. **No candidate will be allowed to leave the Examination Hall/ Room before 12.15 P.M. in Paper II of 1<sup>st</sup> Session and 4.30 P.M. in Paper III of 2<sup>nd</sup> Session.**
14. **After the declaration of SET result, qualified candidates have to furnish photo copies of their testimonial viz. Matriculation/Post Graduation/ Category to which they belong in the office of H.P. Public Service Commission enabling to determine their eligibility for issuing SET qualified certificate.**

**NOTE: Since the admission of the candidates are on claim basis and as such they are advised to appear in the subject of their POST GRADUATION only. In case the subject of their "Post Graduation" is not included in list of SET subjects, they need not to appear in test. For example the candidates who are having post graduation degree in Acharya (Traditional Sanskrit) will not be eligible to appear in Sanskrit subject.**

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