

**HIMACHAL PRADESH
PUBLIC SERVICE COMMISSION
Advertisement No.24 /2019**

Dated: 26/12/ 2019

**Himachal Pradesh Subordinate Allied Services/ Posts (Class-III, Non Gazetted)
Examination-2019.**

CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATIONS (ORA) THROUGH ORA WEBSITE IS UPTO **15-01-2020** till **11:59 P.M.** after which the link will be disabled.

(by using the website <http://www.hppsc.hp.gov.in/hppsc>).

DATE FOR DETERMINING THE ELIGIBILITY OF ALL CANDIDATES IN ALL RESPECT SHALL BE THE PRESCRIBED CLOSING DATE FOR SUBMISSION OF ONLINE RECRUITMENT APPLICATIONS (ORA) i.e. **15-01-2020**.

IMPORTANT INSTRUCTIONS:-

1. The candidates must read the INSTRUCTIONS CAREFULLY FOR APPLYING ONLINE, which are available on the website of the Commission, i.e. <http://www.hppsc.hp.gov.in/hppsc> ; before filling up Online Recruitment Application Forms (ORA) for the concerned post(s).
2. The candidates must ensure their eligibility in respect of category, age and essential qualification(s) etc. as mentioned in the advertisement to avoid rejection at any later stage.
3. Incomplete Online Recruitment Application Forms submitted without requisite examination fee, scanned photograph & scanned signatures of prescribed size, will be rejected straightway.
4. The benefit of reservation for various post(s) will be admissible only to the candidates, who are bonafide residents of Himachal Pradesh in respect of categories, viz., S.C., S.T., O.B.C., E.W.S , BPL, WFF and Physically Disabled (Orthopaedically Disabled/ Visually Impaired/ Blind / Hearing Impaired / Deaf & Dumb) etc.
5. The reserved category candidates belonging to other states will be treated as **GENERAL CATEGORY CANDIDATES** and the benefit of reservation and fee concession will not be admissible to such candidates.
6. Number of post(s) is/are tentative and may increase or decrease from time to time.
7. In service candidates may apply to the Commission along with requisite fee with information to their Head of Departments/ Employer for issuing NOC. No in service candidate will be allowed to appear in Main

Contd.P/2...

Examination unless he/she submit NOC from the concerned employer with application for main examination.

8. Disputes, if any, shall be subject to Court jurisdiction at Shimla.
9. The test will be conducted at various centers located at **Shimla/ Mandi/ Sundernagar / Kangra /Dharamshala/ Palampur / Solan / Una / Nahana / Bilaspur / Kullu, Hamirpur and Chamba** depending upon the number of candidates for a particular station. However, the allotment of examination centres will be at discretion of the Commission. The Commission reserves the right to allocate the Centre, for examination to the candidate, keeping in view the preference recorded in the application form. It is not necessary and binding for the Commission, to allocate the desired examination centre to candidate. Examination Centres are allocated by the Commission, keeping in view the capacity of examination centres and administrative convenience. No application for change of centre or any other entry in the application form shall be entertained.
10. Fee once paid shall neither be refunded nor be held in reserve for any other examination or selection under any circumstances.
11. Dispute, if any, shall be subject to Court jurisdiction at Shimla H.P.
12. Number of post(s) is / are tentative and may increase or decrease from time to time.

ONLINE APPLICATIONS ARE INVITED FROM THE DESIROUS AND ELIGIBLE CANDIDATES for recruitment to various afresh / backlog post(s) to be filled up on the basis of Himachal Pradesh Subordinate Allied Services/ Posts Examination-2019. The detail of the post(s) is as under:-

Sr. No	Name of Department	Name of post	No. of posts	Pay scale
1.	Cooperation	Inspector/Inspector (Audit) Cooperative Societies (Contract basis)	43 [UR=09, EWS = 04, UR WFF = 01, S.C. =13, SC BPL =01, S.T. = 01, S.T.BPL= 01, OBC =10 & OBC BPL =03]	Fixed contractual amount @ Rs.13900/- per month
2.	Election	Election Kanungo (Contract basis)	20 [UR.=07, UR (WFF)=01, SC (UR) =05, SC (BPL) =02, ST (UR) =01, OBC (UR) = 03, EWS =01]	Fixed contractual amount @ Rs.12660/- per month
3.	Industries	Extension Officer (Contract basis)	09 [UR =04 & SC=05]	Fixed contractual amount @ Rs.13900/- per month
4.	Panchayati Raj	Panchayat Inspector (Contract basis)	02 [UR=01 & S.T. of H.P.=01]	Fixed contractual amount @ Rs.13900/- per month

HOW TO APPLY:-

The Candidates must apply online through the website <http://www.hppsc.hp.gov.in/hppsc>. Applications received through any other mode would not be accepted and summarily rejected.

Detailed instructions for filling up Online Recruitment Application(s) are available on the above mentioned website.

ELIGIBILITY CONDITIONS:-

- (1) **Nationality**:- The Candidate must be a citizen of India.
- (2) **Minimum educational qualification**:- A Candidate must hold a **Bachelor degree** of any of the universities incorporated by an Act of the Central or State Legislature in India or other Educational Institutions established by an Act of Parliament or declared to be a deemed university under section 3 of the University Grants Commission Act, 1956 or possesses an equivalent qualification.

Note:- Candidates possessing professional and technical qualifications, which are recognized by the State Government as equivalent to professional or technical degree, would also be eligible for admission to the examination.

Desirable:- Knowledge of Customs, manners and dialects of Himachal Pradesh and suitability for appointment in peculiar conditions prevailing in the Pradesh.

- (3) **A candidate shall be eligible for appointment to Class-III post(s), if he / she has passed matriculation and 10+2 from any School / Institution situated within Himachal Pradesh; Provided this condition shall not apply to Bonafide Himachalis.**

- (4) **AGE**: - Between 18 years and 45 years.

- a. **Age of a candidate shall be reckoned as on 01-01-2019.**
- b. Five years relaxation in upper age limit is admissible only to the bonafide SC of H.P. / ST of H.P. / OBC of H.P. /WFF of H.P. / Persons with disabilities of Himachal Pradesh. For H.P. Govt. employees and Ex-servicemen of H.P.; age relaxation is as per Government's instructions issued from time to time.

CATEGORY CLAIMS:-

The category of the candidate claimed in the profile before he / she applies for the post shall be treated as final. In case his / her category undergoes a change before the prescribed closing date for submission of online application through OTRS then the candidate shall have to cancel his / her previous application and apply afresh under the category which he / she intends to claim after

updating category in his / her profile. In such a situation the fee deposited by the candidate earlier shall stand forfeited and he / she shall have to deposit fresh fee as is applicable for the category claimed by him / her. However, in case of change of category which is beyond the control of the candidates, the Commission may consider such cases on case to case basis subject to submission of documentary proof by the candidates. Such claims shall be entertained on or before the conduct of screening test / written examination or 07 (seven) days before the personality test in case there is no screening test (Computer Based Test (CBT) or Offline Test) / preliminary examination, as the case may be.

The S.C. of Himachal Pradesh / S.T. of Himachal Pradesh / O.B.C. of Himachal Pradesh/ BPL of Himachal Pradesh / WFF of Himachal Pradesh / Ex-Servicemen of Himachal Pradesh and Physically Disabled of Himachal Pradesh candidates must possess such certificates(s) in support of their claims made in the Online Recruitment Application(s) (ORA) while applying for the concerned post(s). **The benefit of reservation will be admissible on parental basis only.** All the candidates belonging to reserved categories are also required to go through the relevant instructions of the Government of Himachal Pradesh issued from time to time in order to ensure that they are eligible under a particular category and possessing a valid certificate till the final selection to the post(s).

1. OBC of H.P. (OTHER BACKWARD CLASSES OF HIMACHAL PRADESH):-

The candidates belonging to OBC of H.P. category must produce OBC certificate(s) on the prescribed format valid till the relevant term of the Financial Year (i.e. 1st April to 31st March) as notified by the Government of Himachal Pradesh (in the Department of Revenue) in Rajpatra dated 9th January, 2012. **Candidates must have a valid OBC Certificate covering the entire period from last date of submission of online applications till the last date of submission of Main Application Form along with an undertaking that his / her status as OBC has not been changed and he / she has not been excluded from the category of O.B.C. of H.P. on account of being covered under creamy layer.**

2. WFF OF H.P. (WARDS OF FREEDOM FIGHTERS OF HIMACHAL PRADESH):-

For the posts reserved for Wards of Freedom Fighters of Himachal Pradesh (WFF of H.P.), sons/ grandsons/ daughters/ grand daughters of Freedom Fighters of Himachal Pradesh, who have been appointed on regular basis as well as married daughters/ grand daughters shall not be entitled for the benefits of reservation provided to the wards of Freedom fighters in Government services, against the identical posts in the same scale. The employed children/ grand children and married daughters/ grand daughters of Freedom Fighters will be deemed to have been excluded from the definition of Freedom Fighter for the purpose to this extent. The children/ grand children of Freedom fighters of Himachal Pradesh, who have been appointed in Govt. / Semi Govt. or Private sector etc. services against the post(s) reserved for the wards of Freedom Fighters on regular basis will remain entitled to compete for higher rank/ grade posts/ services on the basis of reservation earmarked to the wards of Freedom Fighters of Himachal Pradesh. The un-married daughters/ grand daughters will have to submit an affidavit being spinster (un-married) in support of their claim(s) issued by the authority authorized under the Indian Oath Act. Otherwise such candidates will be rejected straightway.

3. BPL OF HIMACHAL PRADESH

The candidate belonging to BPL of H.P. category must produce BPL certificate on the prescribed proforma which should not be more than six month old at the time of last date fixed for submission of Online Line Recruitment Application. Since the validity of BPL certificate is six months, the candidate have to submit valid certificate at the time of applying for main examination failing which their candidature will be rejected.

- 4. EWS OF H.P. (ECONOMICALLY WEAKER SECTIONS OF H.P.):**- The benefit of reservation under the EWS category (other than SCs / STs / OBCs /) in posts under the Government of Himachal Pradesh can be availed against the posts reserved for EWS category on production of an Income and Asset Certificate issued by the competent authority in the State of Government of Himachal Pradesh and also a non-SC / ST/ OBC certificate issued by the competent authority. The reservation to the category of EWS and (document to be submitted in support of claim), will be as per instructions issued by the Government of H.P. (in the Department of Personnel) vide letter No.PER(AP)-C-B(12)-1/2019 dated 11th June, 2019. If a BPL candidate applies for the post reserved for EWS category he / she shall have to submit a valid BPL certificate countersigned by the Block Development Officer and also a non-SC / ST / OBC certificate issued by the competent authority.

NOTE :

- The date of determining the eligibility of all candidates in terms of **essential qualification(s) shall be reckoned as on the closing date for submission of Online Recruitment Applications (ORA) on the website of the Commission, i.e. 15 -01-2020.**
- Onus of proving that a candidate has acquired requisite degree/ essential qualification(s) by the stipulated date is on the candidate and in the absence of proof to the contrary, the date as mentioned on the face of certificate/ degree or the date of issue of certificate / degree shall be taken as date of acquiring essential qualification. No extra opportunity shall be provided to the candidates to produce appropriate certificates.
- In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/ letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Online Recruitment Application is liable to be rejected.
- Onus of proving that a candidate belongs to OBC and BPL category and is possessing a valid certificate at the time of submission of ORA and application for main examination is on the candidate.

EXAMINATION FEES:-

The detail of fee for respective categories is as under:-

Sr. No.	Category	Fee
1.	General Category/ E.W.S. {including General Physically Disabled, i.e. Orthopaedically disabled, Deaf & Dumb, Hearing impaired / W.F.F. of H.P./ Ex-Servicemen of H.P. relived from Defence Services on their own request before completion of normal tenure, General wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM of H.P. and candidates of other states (including reserved category candidates of other states)}	400/-
2.	S.C. of H.P. /S.T. of H.P. /O.B.C. of H.P. & PWD(S.C PWD/S.T. PWD/OBC PWD of H.P / BPL of H.P. / EWS (BPL) { including S.C. / S.T. / O.B.C. Ex-Servicemen of H.P. relieved from Defence Services on their own requests before completion of normal tenure and SC / ST/ OBC wards of Ex-SM of H.P., i.e. Dependent sons, daughters and wives of Ex-SM}	100/-
3.	Ex-Servicemen of H.P. (Ex-Servicemen, who are relieved from Defence Services after completion of normal tenure) / Blind of H.P./ Visually Impaired of H.P.	No Fee

NOTE-I: THE CANDIDATES BELONGING TO UN-RESERVED BPL CATEGORY, WHO INTENDS TO APPLY UNDER EWS CATEGORY, WILL BE ENTITLED FOR FEE CONCESSION i.e. 1/4th OF THE FEE PRESCRIBED FOR UN-RESERVED CATEGORY CANDIDATES. REST OF THE EWS CANDIDATES WHO ARE NOT FALLING WITHIN BPL CATEGORY (WHO APPLY FOR VACANCIES RESERVED FOR EWS ON THE BASIS OF INCOME AND ASSETS CERTIFICATE) SHALL HAVE TO PAY FULL FEE AS APPLICABLE FOR UNRESERVED CATEGORY. THEREFORE, THE EWS CATEGORY IS CATEGORISED INTO TWO SUB CATEGORIES I.E. EWS- BPL AND EWS FOR FEE PURPOSE.

Contd.P/7...

(-7-)

NOTE-2: THE CANDIDATES WHO HAVE EARLIER APPLIED IN RESPECT TO ADVT.NO.9/2019 DATED 02-07-2019 WHICH WAS WITHDRAWN ON 22-11-2019 AND HAD PAID THE EXAMINATION FEE, NEED NOT TO PAY THE EXAMINATION FEE AGAIN. THEIR EXAMINATION FEE WILL BE LINKED WITH CURRENT APPLICATION AFTER RECONCILIATION OF EARLIER EXAMINATION FEE. THEY HAVE TO FILL THE NEW APPLICATION WITH THE SAME LOGIN ID AND SAME CATEGORY WHICH WAS USED FOR EARLIER APPLICATION FOR THE SUBORDINATE ALLIED SERVICES / POSTS WITH REQUIRED DETAILS i.e. MATRICULATION AND 10+2 FROM ANY SCHOOL / INSTITUTION SITUATED WITHIN HIMACHAL PRADESH PROVIDED THIS CONDITION SHALL NOT APPLY TO BONAFIDE HIMACHALIS. THE CANDIDATES WHO APPLY WITH DIFFERENT LOGIN ID WILL HAVE TO PAY THE EXAMINATION FEE AGAIN.

Mode of Payment:

The desirous & eligible candidates shall pay requisite Examination Fee by debit or credit card or internet banking through “**e-Payment Gateway**”, as the case may be, on or before the prescribed closing date for submission of online recruitment applications. While making payment through “e-payment Gateway” the candidate(s) shall pay the fixed amount through Debit or Credit Card only after accepting the “Terms and conditions to apply online”. Fee once paid shall neither be refunded nor be held in reserve any other examination or selection under any circumstances.

FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:-

In case of any guidance/information/clarification regarding their online recruitment applications, candidature etc.; candidates can contact on any working day between 10:00 A.M. to 05:00 P.M. on the following Telephone Numbers:-

<u>Toll Free</u>	<u>1800 180 8004</u>
<u>Reception:</u>	<u>0177-2624313 (all queries related to advertisement, posts etc.)</u>
<u>Computer Cell:</u>	<u>0177- 2629738 (all queries related to submission of online recruitment applications, examination fees).</u>

(All queries will be attended on any working day between 10:00 AM to 5:00 PM.)

Contd.P/8...

ADMISSION/ REJECTION:-

The information in respect of provisionally admitted on claim basis and rejected candidates (for want of requisite examination fees) will be uploaded on the website of the Commission before the conduct of Screening Test/ Examination for the post(s) of Himachal Pradesh Subordinate Allied Services/ Posts Examination, 2019. A list of rejected candidates (for want of fees) will be displayed on the website of the Commission. Online intimation will also be conveyed to the rejected candidates (for want of examination fees) through e-mail(s) and SMSes. No separate intimation in this regard will be sent by post. **The candidates are therefore, advised to visit Commission's website from time to time for updates in their own interest.**

e- Admission Certificate(s):-

No Admission Certificate(s) will be sent by post and provisionally admitted candidates will have to download their respective e-Admission Certificate alongwith instructions for the concerned post(s) from the official website of the Commission i.e. www.hppsc.hp.gov.in/hppsc . **Therefore, the candidates are advised to remember their User ID(s) and password(s) to log in to download their e-Admission Certificate(s).** The provisionally admitted candidates will have to paste a passport size photograph duly attested by a Gazetted Officer on the space provided on the downloaded e-Admission Certificate(s), failing which he/she will not be allowed to appear in the Screening Test/Examination, in any condition/ circumstances, whatsoever.

Note: Original certificates will have to be produced at the time of submission of Main Application Form. If any of their claims is found to be incorrect; besides rejection they may render themselves liable to disciplinary action by the Commission.

- ✓ The false/fake claims or any information made by the candidate(s) will be viewed seriously and he/she will be debarred for recruitment to any post to be advertised either by H.P. Public Service Commission or any other recruiting agency of H.P. State Government for a period of three years from the date of submission of Online Recruitment Application(s) by such candidate(s).
- ✓ The detailed particulars of such candidates will be uploaded on the website of the Commission to black list such debarred candidates to make it easily available for other recruiting agencies.

OTHER CONDITIONS:-

1. All candidates, whether in Government Service or Government owned Industrial or other similar organizations or in private employment should submit their applications online directly to the Commission.
2. Persons already in regular Government service whether in a permanent or temporary capacity other than casual/ adhoc / daily rated/ work charged employees or those serving under Public Enterprises are however, required to submit a declaration that they have informed in writing to their Head of Office/ Department that they have applied for the selection.
3. In service candidates may apply to the Commission along with requisite fee with information to their Head of Departments/Employer for issuing NOC. No in service candidate will be allowed to appear in the main

examination unless he/she submit NOC from the concerned employer at the time of submission of application for main examination.

4. Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/ appearing at the examination, their application will be liable to be rejected/ candidature will be liable to be cancelled.
5. It may be ensured by the candidates before submitting the Online Recruitment Applications (ORA) that furnishing of false information and documents or suppression of any factual information in the application form would entail disqualification. If the fact that false information / document(s) has been furnished or that there has been suppression of any factual information in the application; comes to the notice at any time during the service of a person, his service would be liable to be terminated.
6. The applicant shall upload his/her latest photograph in the space provided in the application form. He/she is also required to paste a similar photograph on the Identity Card portion of his/her e-Admission Letter, which will be downloaded by the candidates from the website of the Commission for appearing in the Screening Test/ examination.
7. The candidates applying for the post(s) should ensure that they fulfill all the eligibility conditions for admission to the examination. If on verification at any time before or after the written examination, it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Commission.
8. **The candidates claiming any relaxation in age or any other concession shall attach, with their application forms for the Main Examination, a photocopy of the appropriate certificate issued by the competent authority. A permanent caste certificate relating to Scheduled Castes, Scheduled Tribes or Other Backward Classes, issued by a Sub-Divisional Officer (Civil), who is authorized by the Government of Himachal Pradesh to issue caste certificate, shall be attached with application form. In case of married women, the caste certificate issued on the basis of the caste of their father alone will be accepted. If a candidate fails to produce permanent certificate of caste and other certificates, with the application form which are subject to further verification by the Commission as well as appointing authority, his candidature shall be rejected for which the candidate himself shall be responsible. In the absence of the required certificate(s), claim to any relaxation / concession shall not be considered.**
9. Candidate who is or has been declared by the Commission to be guilty of:-
 - (a) Obtaining support for his/her candidature by the following means, namely:-
 - offering illegal gratification to, or
 - applying pressure on, or
 - blackmailing, or threatening to blackmail any person connected with the conduct of the examination, or
 - (b) impersonating, or

- (c) procuring impersonation by any person, or
- (d) submitting fabricated documents or documents which have been tampered with, or
- (e) making statements which are incorrect or false or suppressing material information, or
- (f) resorting to the following means in connection with his/her candidature for the examination, namely:-
- obtaining copy of question paper through improper means,
 - finding out the particulars of the persons connected with secret work relating to the examination,
 - influencing the examiners, or
- (g) using unfair means during the examination, or
- (h) writing obscene matter or drawing obscene sketches in the scripts, or
- (i) misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
- (j) harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or
- (k) being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or
- (l) violating any of the instructions issued to candidates along with their admission certificates permitting them to take the examination, or
- (m) attempting to commit or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable:-
- to be disqualified by the Commission from the examination for which he/she is a candidate and/or
- (n) to be debarred either permanently or for as specified period:-
- by the Commission from any examination or selection held by them.
 - by the Central Government from any employment under them, and

- (o) if he/she is already in service under Government to disciplinary action under the appropriate Rules. Provided that no penalty under these Rules shall be imposed except after:-
- giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
 - taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

- 10.** The Centres of holding examination are liable to be changed at the discretion of the Commission. However, every effort will be made to allot the centre(s) of their choice to the candidates. But, the Commission may, at its discretion, allot a different centre to a candidate when circumstances so warrant.

DISQUALIFICATIONS FOR ADMISSION TO THE EXAMINATION:

No candidate will be eligible for admission to the examination:-

- a) If he/ she has been dismissed from any previous service;
- b) If he/ she has been convicted of any offence involving moral turpitude or has been permanently debarred / disqualified from appearing in any examination or selection;
- c) If he / she is found either directly or indirectly influencing the selection process in any manner;
- d) If a male candidate who has more than one living wife and if a female candidate, who has married a man already having another wife; or
- e) If he / she is an un-discharged insolvent.

SCHEME OF EXAMINATION:

Initially, an objective type Preliminary Examination of three hours' duration, will be conducted consisting of one paper of 200 Questions one mark each of multiple choice answers for short listing the candidates for the Main examination. The marks obtained by the candidates in the Preliminary Examination will not be counted for determining their final order of merit.

The number of candidates to be called for (Main) written examination will be 20 times of the total number of posts advertised. The candidates having been declared qualified in the Preliminary Examination will be entitled for admission to the (Main) written examination consisting of three papers. The candidate shall have to pass all the three subjects.

Note:- There will be negative marking for incorrect answers (as detailed below) for all questions:-

- (a) There are four alternatives for the answers to every question. For each question for which a wrong answer has been given by the candidate, on fourth (0.25) of the marks assigned to that question will be deducted as penalty.
- (b) If a candidate gives more than one answer, it will be treated as wrong answer even if one of the given answers happen to be correct and there will be same penalty as above for that question.

(c) If a question is left blank i.e. no answer is given by the candidate, there will be no penalty for that question.

The candidates who are declared qualified in the Preliminary Examination shall be required to submit requisite documents in support of their eligibility for Main written examination separately on the prescribed application form, which will be uploaded on the official website of the Commission after the declaration of result of Preliminary Examination. No separate intimation will be issued in this regard.

Preference list for the posts advertised under rules, as mentioned in the Application Form shall be filled in / indicated by the candidate at the time of submission of application form for the main examination and the candidate will be selected in order of merit in accordance to the order of preference list. Once preference list has been submitted, no change / amendment therein shall be permitted and no representation will be considered in this regard.

The candidates will be considered for selection only for those posts and in the order as indicated by him/her in the preference list. They will not be considered for any post not mentioned by them in the preference list, irrespective of the fact that in the order of merit they are eligible for selection to the posts.

If a candidate has not submitted the preference list duly filled in, to the Commission, or has submitted the preference list without his/her signature or has not expressed any choice / preference whatsoever in the preference list, will be considered for all posts in the order in which these have been listed in the advertisement.

Appendix-I

SYLLABUS FOR PRELIMINARY EXAMINATION

Himachal Pradesh Subordinate Allied Services/ Posts Examination, 2019
Paper of three hours' duration consisting of 200 marks (General Knowledge) (Objective type).

1. History, Geography and socio economic development of Himachal Pradesh. **60 marks**
2. Knowledge of current events of national and international importance and such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. **60 marks**
3. Modern History (From 1857 onwards) of India, Indian culture, Indian Polity, Indian Economy, Geography of India, and Disaster Management. Environment and Gender issues and teaching of Mahatma Gandhi. **80 marks**

Appendix-II

Syllabus for Main Examination:-

Paper No.	Paper	Maximum	Duration of paper
-----------	-------	---------	-------------------

		Marks	
I	English (Conventional)	150 Marks	03 hours
Candidates will be required to answer questions designed to test their understanding of English and workmen like use of words .Some of the questions will be devised to test also their reasoning power, their capacity to perceive implications their ability to distinguish between the important and the less important and to write an essay. Passage will usually be set for summary or précis. Credit will be given for concise the effective expression.			
Paper No.II	Hindi (Conventional)	150 Marks	03 hours
i) Translation of an English Passage into Hindi. ii) Explanation of Hindi passage in Prose and Poetry in same language. iii) Composition (Essay, Idioms, Correction etc).			
Paper No. III	General Knowledge	200 Marks	03 hours
History, geography, and socio economic development of Himachal Pradesh. Knowledge of current events of National and International importance and of such matter of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Modern History (From 1857 onwards) of India, Indian culture, Indian polity, Indian Economy and Geography of India of such nature as candidates should be able to answer without special study and question on the teachings of Mahatma Gandhi.			
No candidate would be considered to have qualified the Written test unless he obtains 40% marks in aggregate in all papers and atleast 35% marks in each paper. The evaluation shall be based on the parameters as specified in Appendix-III.			

There will be following subjects for the (Main) examination:-

Sr. No.	Subject	Max. Marks
1.	Paper-I English (Conventional)	150
2.	Paper-II Hindi(Conventional)	150
3.	Paper-III General Knowledge	200

Evaluation: The evaluation of candidate shall be based on the parameters as specified in Appendix-III.

Appendix-III

Parameters of evaluation			
1.	Written Test: { Percentage of marks obtained in written test to be calculated out of 85 marks. For example, a candidate getting 50 % marks in written test will be given 42.5 marks }.		85 marks
2.	Evaluation of candidates to be made in the following manner:-		15 marks
(i)	Weightage for the minimum educational qualification prescribed in the Recruitment & Promotion Rules: { Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50 % marks in the required educational qualification, he / she will be allowed 1.25 marks (50x0.025=1.25)}	2.5 marks	
(ii)	Belonging to notified Backward Area or Panchayat, as the case may be.	1 mark	
(iii)	Land less family/ family having land less than 1 Hectare to be certified by the concerned Revenue Authority.	1 mark	
(iv)	Non employment Certificate to the effect that none of the family members is in Government / Semi Government service.	1mark	
(v)	Differently abled persons with more than 40% impairment / disability/ infirmity.	1 mark	
(vi)	NSS(atleast one year) / certificate holders in NCC / The Bharat Scout and Guide / Medal winner in National Level sports competitions.	1 mark	
(vii)	BPL family having family annual income (from all sources) below Rs.40,000/- or as prescribed by the Govt. from time to time.	2 marks	
(viii)	Widow / divorced / destitute / single woman.	1 mark	
(ix)	Single daughter / Orphan	1 mark	
(x)	Training of atleast 6 months duration related to the post applied for from a recognised University / Institution.	1 mark	
(xi)	Experience upto a maximum of 5 years in Govt./ Semi Govt. Organisation relating to the post applied for (0.5 marks only for each complete year).	2.5 marks	

IMPORTANT POINTS IN RESPECT OF PRELIMINARY EXAMINATION:-

- (i) Answer Key of Preliminary Examination will be uploaded on the official website of the Commission after freezing the answer sheets and objection(s), if any; will be entertained upto seven days after displaying / uploading the same on the website of the Commission. The objection(s) will be got verified from the concerned subject matter expert(s) and if found correct; a revised answer key of that screening test will be uploaded on the website of the Commission.

- (ii) The candidate who has disability of 40% or more and is not in position to read or write shall have the discretion of opting for his own scribe/ reader by making prior request in writing along with disability certificate issued by the competent medical authority in support of his claim to the Commission at least two weeks before the examination/ test. Such candidate who shall make the use of scribe/ reader shall be given 20 minutes per hour, compensatory time in examination.
- (iii) Re-checking/ re-evaluation, for the written examination/ preliminary examination will not be allowed in any case.

Sd/-

(Rakhil Kahlon),IAS
Secretary,
H.P. Public Service Commission
Ph.No.0177-2623786