

INSTRUCTIONS TO CANDIDATES FOR HIMACHAL PRADESH ADMINISTRATIVE SERVICE COMBINED COMPETITIVE MAIN WRITTEN EXAMINATION-2020

Very Important:-

- Main Written Examination for various posts to be filled up on the basis of HPAS Combined Competitive Examination -2020 is being conducted by the H.P. Public Service Commission for all provisionally admitted candidates who have been declared qualified in Preliminary Examination.
- **The candidate shall not bring any article such as loose paper, books, notes, programmable calculators, slide rules etc. into the examination hall/ Room. He / She is also not permitted to carry pager, mobile phone or any other type of gadget / electronic device for communication in the Examination Hall / Room. Any infringement of these instructions will entail disciplinary action including ban from future examinations. Candidates are advised not to bring any valuables / costly items in the examination hall / room, as safe keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard. In other words the candidates are allowed to carry only permitted examination articles i.e. Pen / Pencils / Admit Cards / Identity Proof / Copies of Photographs.**
- **The candidates are advised to bring self attested of following on the first day of main written examination i.e. 15-12-2021:-**
- Copy of Online Application Form (Prelim. and Main Examination-2020).
- Valid OBC (on parental basis)/ EWS/ BPL (Economically Weaker Section) Certificate and also non SC/ST/OBC certificates on the prescribed proforma duly issued by the competent authority. If a BPL candidates applies for the posts reserved for EWS category he/she shall have to submit the valid BPL certificate counter signed by the Block Development Officer and also non SC/ST/OBC certificates on the prescribed Proforma duly issued by the competent authority.
- **An undertaking regarding number of chances availed earlier for the posts of HPAS/ HPS reserved for Ex- Servicemen category (Annexure-A).**

The candidate must read the following instructions. Failure to observe any instruction will render him / her liable to such action as the Commission may deem fit to take under the facts and circumstances:-

1. The date sheet for the said examination is as under:-

Date	Subjects	Timings
15-12-2021	English	09.00 A.M. to 12:00 Noon
15-12-2021	Hindi	02:00 P.M. to 05.00 P.M.
16-12-2021	Essay	10.00 A.M. to 1.00 P.M.
17-12-2021	General Studies-I	10.00 A.M. to 1.00 P.M.
18-12-2021	General Studies-II	10.00 A.M. to 1.00 P.M.
19-12-2021	General Studies-III	10.00 A.M. to 1.00 P.M.
21-12-2021	Optional Paper-I	09.00 A.M. to 12:00 Noon
21-12-2021	Optional Paper -II	02:00 P.M. to 05.00 P.M.

Note:- The Candidates are advised to follow SOP/ guideline issued by the Government of Himachal Pradesh and also issued by the Ministry of Home Affairs, Government of India from time to time with regard to Covid-19 pandemic. The SOP is available on the website of the Commission. They are advised to bring water, Sanitizer in transparent bottles and wear masks etc. to contain the spread of Covid-19. No candidate will be allowed to enter the examination hall /rooms without mask and thermal screening. The candidates are advised to maintain social distancing and avoid crowding at entry and exit points.

- 2 Candidates are advised to download the “Arogya Setu App”. They are further advised to maintain social distancing and avoid crowding at entry and exit points.
- 3 **The candidates are advised to reach at venue 01 hours before the start of examination to maintain social distancing, thermal scanning and hand sanitization etc. before entering into the examination hall/ rooms.**
- 4 You have been provisionally admitted to appear in H.P. Administrative Service Combined Competitive Main Written Examination-2020 is being conducted by the Commission from 15-12-2021 to 21-12-2021 (except 20-12-2021) and your candidature is liable to be rejected if you are found to be ineligible for the above mentioned Main Written Examination at any stage of the selection process or thereafter. No representation against such rejection will be entertained by the Commission.
- 5 Your admission to this Main Written Examination is purely provisional. The candidate should ensure that they fulfill all eligibility conditions for admission to Main Written Examination. The admission letter for Main Examination does not imply that your candidature has finally been approved / cleared by the Commission or that the entries made by you in your online application for the Preliminary examination have been accepted by the Commission as true and correct.
- 6 The candidate shall enter the examination Hall / Room 20 minutes before the scheduled time for the commencement of the Examination. The Question- Cum-Answer Booklet / **Answer Booklet** will be supplied to him/her 03/10 minutes before the actual time prescribed for the commencement of the paper in each session as the case may be. No candidate will be permitted to leave the examination Hall / Room till the expiry of half time.
- 7 **No candidate shall be admitted to the Examination Hall/ Room after scheduled time of the commencement of the Paper in each session. No candidate will be permitted to leave the examination Hall until the expiry of HALF TIME.**
- 8 You should bring your e- admit card downloaded from the website of the Commission in the examination centre. The candidate should paste self attested latest passport size photograph on the admission letter-cum-identity card in the space provided for the purpose. No candidate will be allowed / entertained to appear in the Examination without his/ her e- admit card with photograph. Discrepancy, if any, in the e- admit card be brought to the notice of the Commission.

- 9 You are responsible for safe custody of e- admit card and that, in the event of your e-admit card being used by any other person for securing admission to this examination, the onus lies upon you only to prove that you have not procured the services of an impersonator.
- 10 The candidate should note that his/her name in the e-Admit card might have been abbreviated due to technical reasons. No correspondence in this regard will be entertained by the Commission.
- 11 Smoking and taking tea is strictly prohibited inside the examination Hall / Room.
- 12 The candidate will furnish such necessary and correct information as may be asked for, from him / her in the examination hall by the Invigilator/ Deputy Superintendent/ Centre Supervisor.
- 13 While going to the toilet the candidate should turn his/her Answer Book / Question- Cum-Answer Booklet upside down.
- 14 The candidate must abide by the instructions as may be given by the Centre Supervisor / invigilator of the examination.
- 15 Carrying or use of Mobile Phones, Pager or any other communication device are banned in the examination venue.
- 16 **The candidate must cross the page(s) left blank in his/her Answer Book / Question- Cum-Answer Booklet or Supplementary Answer Book, as the case may be, after attempting the last question during the allotted time in each paper of examination. All parts of a question should be attempted at one place.**
- 17 Categories claimed by you in your online application as well as shown in your e- admit card will not be allowed to be changed after the conduct of the Examination.
- 18 Re-evaluation or rechecking of Answer Book / Question- Cum-Answer Booklet is not permissible nor the Commission enter into correspondence in this regard.
- 19 No candidate shall go outside the examination hall / room for any purpose, whatsoever, without prior permission of the Centre Superintendent.
- 20 No candidate shall go to the toilet during the last 15 minutes of the examination.
- 21 The candidate should note that he / she should not stand near or loiter in and around the examination Hall / Room after being permitted to leave on conclusion of the examination in each session.
- 22 A candidate is allowed to appear only in the examination centre allotted to him / her.
- 23 No T.A / D.A. will be paid for appearing in the Competitive Examination.

UNDERTAKING REGARDING NUMBER OF CHANCES

(To be filled up only Ex- Serviceman candidates)

I, _____ aged _____ years, S/D/O
 Sh. _____, R/o _____
 _____ do hereby solemnly affirm and declare that I have availed _____ chance(s) for the
 posts of Himachal Pradesh Administrative Service) in the year _____ and
 _____ chance(s) for the posts of Himachal Pradesh Police Service in the year
 _____.

Place:

Date :

Signature of candidate:

Name of the candidate:

Father's name:

Roll No. :