

**HIMACHAL PRADESH PUBLIC SERVICE COMMISSION
APPLICATION FORM**

HIMACHAL PRADESH SUBORDINATE ALLIED SERVICES / POST(S) CLASS-III,
NON- GAZETTED (MAIN) EXAMINATION-2017
(ONLY FOR THOSE WHO HAVE QUALIFIED HIMACHAL PRADESH SUBORDINATE
ALLIED SERVICES / POST(S) CLASS-III, NON GAZETTED (PRELIMINARY)
EXAMINATION-2017

Roll Number: _____

(Roll No. of H.P. Subordinate Allied Services/ Posts(s) Class-III, Non-Gazetted {Preliminary} Examination-2017).

1. Applicant's Name in full: _____

2. Father's Name in full: _____

3. Mother's Name in full: _____

4. Date of Birth (Both in figures & words): DD/MM/YYYY

Latest passport size
photograph of the
candidate

5. Are you seeking relaxation in upper age limit: _____
(if yes give reasons)

6. (i) Are you in the employment of H.P. Govt. / Public Sector Corporations/ Autonomous Bodies
(including the H.P. High Court and Courts subordinate thereto) _____

(ii) If yes, mention date of joining the post and present post held with name of the organization

7. (i) Sex (Male/ Female): _____

(ii) Category: _____
(Already claimed in the application for the Preliminary Exam.)

(iii) Whether visually impaired / physically handicapped

(iv) If yes, scribe required or not: _____

8. Phone No. with STD Code _____ Mob. No. _____ Email _____

9. Address for Correspondence: _____

_____ Pincode: _____

10. Permanent Address:

(Place of residence, Post Office/ Police Station, District & State)

_____ Pincode: _____

11. Give particulars of all Examinations passed. Matriculation onwards (showing date of birth) (Attach proof):

Examination or degree	Class or division obtained	Percentage of marks obtained	Year	Subjects taken	Name of University/ Board

12. Have you ever been dismissed, removed or compulsorily retired from service if so give detail)._____

13. Have you ever been debarred or disqualified by Subordinate Service Selection Board/ any Public Service Commission from appearing in its Examination/ selection (if yes, give details) _____

14. Have you ever been arrested/ prosecuted or convicted by a court of law (if so, give details)._____

15. Name and Complete Address (For Correspondence purpose) and Telephone Numbers of two respectable persons not related to the candidate.

1. _____

2. _____

16 Particulars of Examination fees: i) Bank Draft No.: _____

ii) Date : _____

iii) Amount : _____

iv) Name of Bank : _____

17. Details of Document Attached:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

DECLARATION

I hereby declare that the information given in this application is true, complete and correct to the best of my knowledge and belief. I undertake that in the event of any information being found false and incorrect at any stage, my candidature is liable to be cancelled.

Place:

Date:

Signature of the Applicant

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION
H.P. Subordinate Allied Services Examination, 2017.
FORM OF OPTION TO BE FILLED IN BY THE CANDIDATE

I

Son/Daughter of Shri..... a candidate for the Himachal Pradesh Subordinate Allied Services/Posts Examination-2017, do hereby give my option / revised option, in order of preference for the posts / services mentioned hereunder (* indicate by writing words First, Second, Third, Forth & Fifth opposite to the category concerned):-

Sl. No	Name of posts / services to be filled in on the basis of Himachal Pradesh Subordinate Allied Services/Posts Examination - 2017.	Order of preference of candidate
1.	Excise & Taxation Inspectors (Class-III, Non Gazetted) in the Department of Excise & Taxation, H.P. on Regular basis. Pay scale of Rs.10300-34800+3600 Grade pay.	
2.	Inspector Grade-I(FCS & CA) Food Civil Supplies & Consumer Affairs. Fixed contractual amount @ Rs.13900/- per month. (Contract basis)	
3.	Inspector (Audit) Cooperative Societies in the Department of Cooperation on contract basis. Fixed contractual amount @ Rs.13900/- per month	
4.	Extension Officer (Industries) in the Department of Industries on contract basis. Fixed contractual amount @ Rs.13900/- per month	
5.	Election Kanungo in the Department of Election, H.P. on contract basis. Fixed contractual amount @ Rs.8910/- per month.	

Signature of the candidate

Roll Number

Permanent Home Address:

.....

Correspondence Address:

.....

E.mail :.....

Mobile No.....

Land Line No.....

Dated:

**INSTRUCTIONS TO CANDIDATES AS TO HOW TO APPLY FOR THE
H.P. SUBORDINATE ALLIED SERVICES (MAIN) EXAMINATION-2017**

1. The candidates are required to visit at <http://www.hppsc.hp.gov.in/hppsc> format and Option form.
2. The detail of examination fee to be paid by the candidates is given below:-

GENERAL CATEGORY	(including General Physically Disabled, i.e Orthopedically disabled, Dumb, Hearing Impaired/WFF of H.P./EX-servicemen relieved Defence Services on their own request before completion of normal tenure and candidates of other States (including reserved category candidates of other States)	Rs. 400/-
S.C/S.T./OBC/ Antodaya BPL of H.P	(Including S.C./S.T/ OBC. Ex-Servicemen of H.P. relieved from Defence	Rs. 100/-
	Ex-servicemen of H.P. (Ex-servicemen who are relieved from Defence Services after completion of normal tenure) Blind of H.P. /Visually Impaired of H.P	No Fee
Fees once paid will not be refunded.		
Demand Draft for examination fee may be prepared in favour of Secretary, H.P. Public Service Commission, Nigam Vihar Shimla -171002 payable at Shimla		

3. Paste your recent passport size photograph, duly signed by you on the space provided in the Application Form and send the same (alongwith bank draft) by Registered / Speed Post on or before 23.07.2018 to **“The Secretary, H.P. Public Service Commission, Nigam Vihar, Shimla-171002”**.The Application, complete in all respects can also be deposited in the office of H.P. Public Service Commission, in person
4. In service candidates are required to furnish “No Objection Certificate” from the respective employer. No such candidates who are employees of the Govt. shall be interviewed unless he / she brings N.O.C. from the concerned employer.
5. **Candidates of reserved categories of States other than H.P. shall be considered as General Category.**
6. Attested Copies of following documents are required to be attached with the application form:-
 - a) Matriculation certificate or its equivalent showing the date of birth.
 - b) Degree/ Detailed marks certificate(s) of essential educational qualification.
 - c) S.C./ S.T./ OBC/ WFF certificates must be on parental lineage on the proforma prescribed by the Government and issued by the competent authority of the concerned area of Himachal Pradesh.
 - d) The candidates belonging to Ex-Servicemen category must submit Copy of their discharge/release certificate from the concerned competent authority.
 - e) The candidates who have claimed their category as BPL in preliminary examination, shall have to furnish the valid B.P.L. Certificate along with their application for Main Examination failing which their candidature shall stand cancelled.

Appendix-I

SYLLABUS FOR PRELIMINARY EXAMINATION

Himachal Pradesh Subordinate Allied Services/ Posts Examination, 2017

Paper of three hours' duration consisting of 200 marks (General Knowledge)

(Objective type).

1. History, Geography and socio economic development of Himachal Pradesh. **60 marks**

2. Knowledge of current events of national and international importance and such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. **60 marks**

3. Modern History (From 1857 onwards) of India, Indian culture, Indian Polity, Indian Economy, Geography of India, and Disaster Management. Environment and Gender issues and teaching of Mahatma Gandhi. **80 marks**

APPENDIX- II

Syllabus for Main Examination:-

Paper No.	Paper	Maximum Marks	Duration of paper
I	English (Conventional)	150 Marks	03 hours
Candidates will be required to answer questions designed to test their understanding of English and workmen like use of words .Some of the questions will be devised to test also their reasoning power, their capacity to perceive implications their ability to distinguish between the important and the less important and to write an essay. Passage will usually be set for summary or précis. Credit will be given for concise the effective expression.			
Paper No.II	Hindi (Conventional)	150 Marks	03 hours
i) Translation of an English Passage into Hindi. ii) Explanation of Hindi passage in Prose and Poetry in same language. iii) Composition (Essay, Idioms, Correction etc).			
Paper No. III	General Knowledge	200 Marks	03 hours
History, geography, and socio economic development of Himachal Pradesh. Knowledge of current events of National and International importance and of such matter of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject. The paper will also include questions on Modern History (From 1857 onwards) of India, Indian culture, Indian polity, Indian Economy and Geography of India of such nature as candidates should be able to answer without special study and question on the teachings of Mahatma Gandhi.			
No candidate would be considered to have qualified the Written test unless he obtains 40% marks in aggregate in all papers and atleast 35% marks in each paper. The evaluation shall be based on the parameters as specified in Appendix-III.			

There will be following subjects for the (Main) examination:-

Sr. No.	Subject	Max. Marks
1.	Paper-I English (Conventional)	150
2.	Paper-II Hindi(Conventional)	150
3.	Paper-III General Knowledge	200

Evaluation: The evaluation of candidate shall be based on the parameters as specified in Appendix-III.

APPENDIX-III

Parameters of evaluation			
1.	Written Test: { Percentage of marks obtained in written test to be calculated out of 85 marks. For example, a candidate getting 50 % marks in written test will be given 42.5 marks }.		85 marks
2.	Evaluation of candidates to be made in the following manner:-		15 marks
(i)	Weightage for the minimum educational qualification prescribed in the Recruitment & Promotion Rules: { Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50 % marks in the required educational qualification, he / she will be allowed 1.25 marks (50x0.25=1.25)}	2.5 marks	
(ii)	Belonging to notified Backward Area or Panchayat, as the case may be.	1 mark	
(iii)	Land less family/ family having land less than 1 Hectare to be certified by the concerned Revenue Authority.	1 mark	
(iv)	Non employment Certificate to the effect that none of the family members is in Government / Semi Government service.	1mark	
(v)	Differently abled persons with more than 40% impairment / disability/ infirmity.	1 mark	
(vi)	NSS(atleast one year) / certificate holders in NCC / The Bharat Scout and Guide / Medal winner in National Level sports competitions.	1 mark	
(vii)	BPL family having family annual income (from all sources) below Rs.40,000/- or as prescribed by the Govt. from time to time.	2 marks	
(viii)	Widow / divorced / destitute / single woman.	1 mark	
(ix)	Single daughter / Orphan	1 mark	
(x)	Training of atleast 6 months duration related to the post applied for from a recognised University / Institution.	1 mark	
(xi)	Experience upto a maximum of 5 years in Govt./ Semi Govt. Organisation relating to the post applied for (0.5 marks only for each complete year).	2.5 marks	

Note:- The following shall be the authorities competent to issue certificates, to be considered for the purpose of evaluation:-

Sr.No.	Name of Certificate	Authority
1.	Backward Area / Panchayat, Landless family / family having less than 1 ha. land, non-employment / income certificate etc.	SDO (C) / Tehsildar / Naib Tehsildar
2.	BPL / Widow / divorced / destitute / single woman; single daughter / orphan etc.	BDO (by taking the authenticated entries in the 'Parivar Register' as the basis of such certificate)
3.	Differently abled person	Health & Family Welfare authorities / Medical Boards
4.	NCC / NSS / Scouts & Guides	Head of concerned Institution.
5.	Medal winners in national level sports competitions	Concerned District Youth Services and Sports Officer / Head of Institution.

7. ADMISSION / REJECTION OF APPLICATION

- i) Incomplete, defectively filled up and unsigned application forms will be rejected straightway and no subsequent correspondence will be entertained.
- ii) The candidates claiming reservation must submit valid certificates (proof) of concerned category in support of the claim. In case of invalid certificate, the application will be rejected. The category already claimed shall not be changed. If you belong to OBC category, you are requested to produce OBC certificate, at the time of last date fixed for receipt of applications alongwith latest affidavit duly attested by the authority authorized under the Indian Oath Act stating that your status as OBC has not changed and you are not excluded from the category of OBC on account of being covered under creamy layer. Such certificate should be based on the lineage of parental family. You will not be allowed to appear in the Examination if you fail to bring both these documents. No further time will be given for submission of these documents after the Examination.
- iii) The S.C./ S.T. / O.B.C. / WFF candidates must possess such certificates(s) on lineage of parental families.

8. OTHER CONDITIONS

- i) The Commission will not be responsible for any delay in receipt of application, due to any reasons, whatsoever.
- ii) Disputes, if any, shall be subject to court jurisdiction at Shimla.
- iii) **It may be ensured by the candidates before submitting the applications that furnishing of false information and documents or suppression of any factual information in the application form would entail disqualification. If the fact that false information/ document(s) has been furnished or that there has been suppression or any factual information in the application form come to the notice at any time during the service of person, the service would be liable to be terminated.**
- iv) **No columns should be left blank in the application form.**
