

HIMACHAL PRADESH PUBLIC SERVICE COMMISSION
Himachal Pradesh Subordinate Allied Services/ Posts (Main) Examination-2019
INSTRUCTIONS TO CANDIDATES

The candidate must read the following instructions. Failure to observe any instruction will render him/her liable to such action as the Commission may deem fit to take under the facts and circumstances:-

1. There will be three papers for this examination as per time table given below:-

Date	Name of Paper	Session	Timings
06-08-2020	English 01	Morning Session	9.00 A.M. to 12.00 Noon
06-08-2020	Hindi 02	Evening Session	2.00 P.M. to 5.00 P.M.
07-08-2020	General Knowledge 03	Morning Session	9.00 A.M. to 12.00 Noon

2. **The Government has exempted the candidates and the accompanying parents from the condition of quarantine if they exit or re-enter the State or vice versa within a period of 72 hours due to competitive examination.**
3. **The candidates who are coming outside the state of Himachal Pradesh are advised to register themselves well in time on <https://covid19epass.hp.gov.in/> portal. While registering on the portal. Under the heading “Purpose of visit”, the candidates are advised to fill category as “Quarantine Exempted Category and sub-category as “Students/parents travelling for competitive examination”. Further the candidates have to upload the copy of admit card while registering in the portal.**
4. **The candidate must read and strictly follow the SOP regarding conduct of examination to contain the spread of COVID-19 Pandemic. The SOP will be uploaded on the website of the Commission upto 31st July, 2020.**
5. The candidates are advised to reach at venue 01 hour before the start of examination to maintain social distancing, thermal scanning, hand sanitization etc. before entering into the examination Hall / Rooms.
6. The admission is provisional. If it is found later on that you do not fulfill any of the conditions of eligibility , your candidature will be cancelled and no representation against such cancellation will be entertained.
7. The admission to this examination does not imply that his/her candidature has finally been cleared by the Commission or that the entries made by the candidate in his/her application form for the examination have been accepted by the Commission as true and correct.
8. The candidate shall enter the Examination Hall / Room 20 minutes before the prescribed time for the commencement of the Examination. The QCAB will be supplied to him/ her 03 minutes before the actual time prescribed for the commencement of the Examination.

9. **Entry into the examination centre will be closed at 9.00 A.M. & 2.00 P.M. in paper I & II respectively and no candidate will be allowed to enter the examination after scheduled time of commencement of examination. No functionary has any discretion in this regard. No candidate will be permitted to leave the examination Hall until the expiry of HALF TIME.**
10. Discrepancy, if any, in the Admission Letter be brought to the notice of the Commission. Paste your latest passport size Photograph duly attested by a Gazetted Officer / self attested on the Admission Letter.
11. The candidate is warned that he/ she is responsible for safe custody of Admission Letter and that, in the event of his/ her Admission Letter being used by any other person for securing admission to the examination the onus lies on the candidate himself/ herself to prove that he/ she has not procured the services of an impersonator.
12. The candidate should note that his/ her name in the Admission Letter might have been abbreviated due to technical reasons. No correspondence in this regard will be entertained by the Commission.
13. Taking tea is prohibited inside the examination hall/ room. Smoking in the examination hall or in the premises is punishable offence.
14. The candidate will furnish such necessary and correct information as may be asked for from him/ her in the examination hall by the invigilator/ Deputy Supervisor/ Centre Supervisor.
15. **The candidates are advised to submit self attested photocopies of the following documents alongwith a printout of online recruitment application in support of their eligibility in terms of the essential qualifications on the day of written examination failing which the candidature will stand cancelled automatically:-**
 - i) **Matric or its equivalent from a recognized Board of School Education showing your date of birth.**
 - ii) **Detail marks Sheet and Degree of Graduation in the concerned subject from a recognised University / Institution.**
 - iii) **Scheduled Caste (SC) / Scheduled Tribe (ST) / Wards of Freedom Fighter (WFF) / Below Poverty Line (BPL) valid certificate / Other Backward Classes (OBC) valid certificate / Economically Weaker Section (EWS) valid certificate. SC /ST/ OBC certificate should be on parental basis .**
 - iv) **The disability certificate issued by the competent medical authority at any place in case you belong to physically Disabled category having not less than 40% disability.**

16. The candidate who has disability of 40% or more and is not in position to read or write in his own writing shall have the discretion of opting for his own scribe / reader by making prior request in writing along with disability certificate issued by the competent authority in support of his / her claim to the Centre Supervisor at least one week before the examination. Such candidate who shall make the use of scribe / reader shall be given 20 minutes per hour compensatory time.

17. **Carrying or use of Mobile Phones, pager or any other communication device are banned in the examination venue. Any infringement of these instructions will entail disciplinary action including ban from future Examinations. Candidates are advised not to bring any valuables/costly items to the examination halls, as safe keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.**
